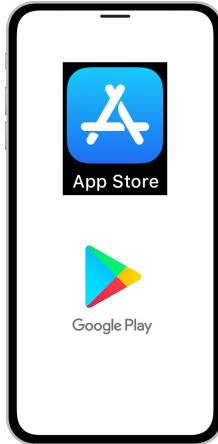
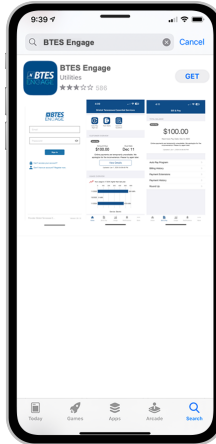


STEP 1



On your mobile device, open your app store.

STEP 2



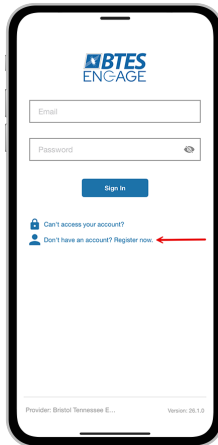
Search for **BTES Engage** and look for the BTES icon. Follow the instructions to install the app on your device.

STEP 3



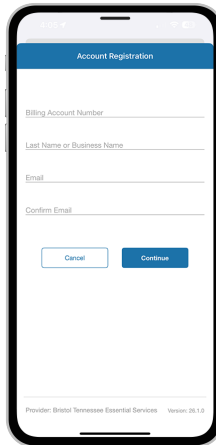
Once the app installs, tap the **BTES Engage** icon on your device to open the app.

STEP 4



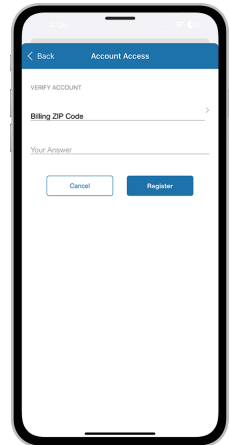
From the BTES Engage login screen, tap the link that says **Don't have an account? Register now.**

STEP 5



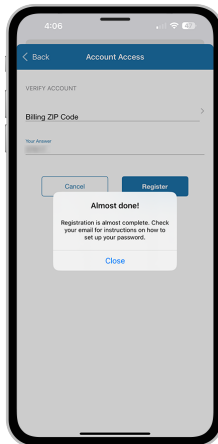
Fill out the registration form completely. Tap the **Continue** button.

STEP 6



On the security check screen, answer all of the security questions. Tap the **Register** button.

STEP 7



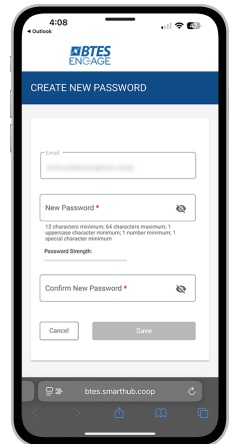
You will receive a notification that a verification email has been sent.

STEP 8



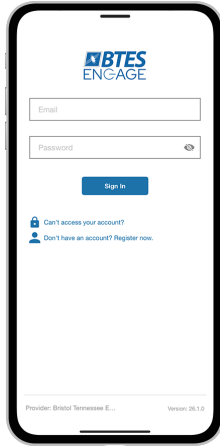
Open the email and tap the **Verify Account** link to continue.

STEP 9



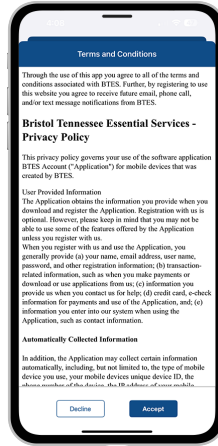
Set your new password. Enter it in twice and tap **Save**.

STEP 10



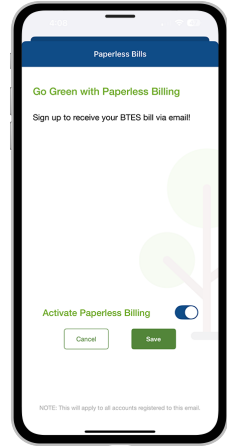
Return to the log in screen on the app and use your email address and new password to log in for the first time.

STEP 11



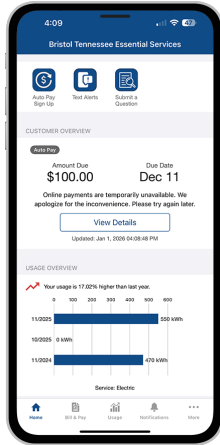
During the first log in, you may be asked to accept our Terms and Conditions. Tap the **Accept** button.

STEP 12



If you would like to activate Paperless Billing move the **Activate Paperless Billing** slider to the right and tap **Save**.

STEP 13



Congratulations!
You have successfully installed the **BTES Engage** app and registered your account!